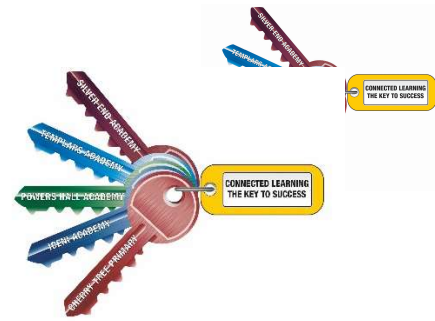


Connected Learning Multi Academy Trust



LEARNING SUPPORT ASSISTANT REQUIRED

Based at Powers Hall Academy, Spa Road, Witham, Essex

24.5 hours per week (with an option to work 27 hours to support across the lunchtime period).

Salary - Band 2 Pt 11-14 (£9,308 - £10,665)

We are looking for a Learning Support Assistants to work within Connected Learning Multi Academy Trust based at Powers Hall Academy.

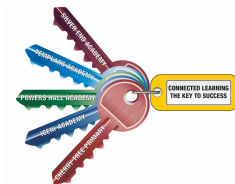
Applicants should have experience with working with children in a school environment. You should have GCSE's (grade A-C), in both Maths and English or hold equivalent qualifications in these areas.

The Successful applicant will join our friendly, caring and highly competent team of learning support staff.

Please visit www.essexschoolsjobs.co.uk to apply on-line or contact Michelle Smith, HR Manager on 01376 518190, or by email to hr@connectedlearningMAT.co.uk.

Our Trust is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. Our Trust follows the Prevent Duty and Radicalisation agenda. The post will be subject to satisfactory references, an enhanced DBS and medical check.

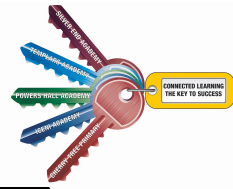
Closing Date: Monday 14th January 2019



CONNECTED LEARNING MULTI ACADEMY TRUST

Job Description

Job Title	Learning Assistant 'B' (Primary/Nursery)
Grade	Band 2 (to mid-point)
Reports to	Head of School, Class Teacher, SENCO
Responsible for	N/a
Liaison with	Teaching staff, support staff, Head of School, CEO, pupils and Other Trust Staff
Job Purpose	To work in partnership with class teachers to support learning in line with the national curriculum, codes of practice and school policies and procedures.
Principal Accountabilities	<ul style="list-style-type: none"> • Working with individuals or small groups of children under the direction of teaching staff • Implement planned learning activities/teaching programmes as agreed with the teacher adjusting activities according to pupils' responses as appropriate.
Duties	<ul style="list-style-type: none"> • Establish positive relationships with pupils supported. • Support pupils with activities which support literacy and numeracy skills • Support the use of ICT in the classroom and develop pupils' competence and independence in its use • Promote positive pupil behaviour in line with school policies and help keep pupils on task • Interact with, and support pupils, according to individual needs and skills • Promote the inclusion and acceptance of children with special needs within the classroom ensuring access to lessons and their content through appropriate clarification, explanation and resources • Participate in planning and evaluation of learning activities with the teacher, providing feedback to the teacher on pupil progress and behaviour • Monitor and record pupil activities as appropriate writing records and reports as required • Provide feedback to pupils in relation to attainment and progress under the guidance of the teacher • To support learning by arranging/providing resources for lessons/activities under the direction of the teacher • To attend to pupils' personal needs including help with social, welfare and health matters, including minor first aid.



	<ul style="list-style-type: none"> • To assist with the preparation, maintenance and control of stocks of materials and resources. • Assist with the development and implementation of pupil support as required • Liaise with other staff and provide information about pupils as appropriate • To assist with the display and presentation of pupils' work • To supervise pupils for limited and specified periods including break-times when the postholder should facilitate games and activities • To assist with escorting pupils on educational visits. • To follow the schools procedures in relation to safeguarding and report any concerns regarding an individual or group of children to the relevant School Safeguarding Lead.
<p>General</p>	<ul style="list-style-type: none"> • To understand and apply school policies in relation to health, safety and welfare • Attend relevant training and take responsibility for own development • Attend relevant school meetings as required • To respect confidentiality at all times • To participate in the performance and development review process, taking personal responsibility for identification of learning, development and training opportunities in discussion with line manager. • To comply with individual responsibilities, in accordance with the role, for health & safety in the workplace • Ensure that all duties and services provided are in accordance with the School's Equal Opportunities Policy • The Connected Learning Multi Academy Trustees are committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share in this commitment. • As part of the Connected Learning Multi-Academy, you may be required to work or attend at any of the other schools in the trust. <p>The duties above are neither exclusive nor exhaustive and the postholder may be required by the Head of School/CEO to carry out appropriate duties within the context of the job, skills and grade.</p>